

Milestones Drop-off & Pick-up and Participation Procedure Form

Please check all that apply:

_____ My child is in preschool (Infant – KPrep). I will be signing in and out using the books in the front office. I understand that the Department of Health Services Office of Childcare Licensing requires that I sign in and out daily using my full signature (not initials).

_____ My child (Kindergarten – 8th grade) will be utilizing Extended Care at a monthly charge payable to Milestones. I understand that the Department of Health Services Office of Childcare Licensing requires that I sign in and out daily using my full signature (not initials). All students present before 8:00 a.m. and after 4:00 p.m., unless registered in an extra-curricular activity, will be charged for Extended Care.

_____ Before Care

_____ After Care

_____ Before & After Care

_____ My child will be participating in occasional Extra-Curricular Activities (some requiring participation fees). Students that have registered and paid the participation fees for that day's extra-curricular activity will not be charged for extended care for that day. Some activities will have a onetime fee, others per session, semester or month.

_____ My child is in the Kindergarten – Fourth Grade will not be in Extended Day. I will be parking and picking my child up at their classrooms, outdoor play area or other designated areas between the hours of 8:00 a.m. – 4:00 p.m.

_____ My child is in Fifth – Eight Grade and will not be in Extended Day. I will be dropping-off and picking-up at the South Parking Lot Curb between 8:00 a.m. – 8:30 a.m. and 3:30 – 4:00 p.m.

_____ I will be using the Curb Drop-off/Pick-up for my Fifth – Eight Grade child. Please allow my First – Fourth Grade child to also be dropped-off and picked-up at the curb with their older siblings. I understand that only First – Fourth Grade students with older siblings are allowed to be included in this curb procedure. I also understand that it will be the older sibling's responsibility to escort the younger sibling to their designated morning drop-off area. A Milestones staff member will escort the students to the curb in the afternoon. Preschool – Kindergarten students may not use the curb procedure.

All Elementary & Middle School families, regardless of chosen drop-off/pick-up procedure will be required to fill out this form. Please let us know what procedure you will be following on a daily basis.

Regardless of how your child is dropped off or picked-up, Milestones requests that families follow our driving and parking lot procedures when doing so. Please enter through our neighboring church's north Tatum Blvd. driveway. After entering the driveway, park in the immediate north parking spots to access the office, preschool (Building A) or elementary (Building B) buildings or drive down our one-way drive (going north to south) toward the middle school (Building C). Please be cautious of children and their families walking in the parking lot. When exiting Milestones, please use our one-way drive and follow that drive through our neighboring church's south property and their south Tatum Blvd. exit. To avoid back-ups and potential accidents please use the church's north driveway for entering and south driveway for exiting. When exiting, please make right hand turns only, heading south. Those needing to head north should make a u-turn in the designated left turn lanes on Tatum Blvd.

Child's Name _____ Entering Grade _____

Parent Signature _____